

## EmployeeSafe Case Study

*EmployeeSafe helped streamline HR and other administrative processes, while also providing a comprehensive and sustainable risk management program.*

### Taking the Worry Out of OSHA Compliance Montgomery County Educational Service Center

#### The Challenge

As Montgomery County Educational Service Center’s Director of Human Resources, Beverly Broestl oversees the acquisition of new employees, staff training, teacher licensure, as well as the health and safety of the Center’s 330 employees.

In addition to all of these responsibilities, Broestl also has to ensure that all of her schools are in compliance with the numerous Occupational Safety and Health Administration (OSHA) and state-specific requirements that schools face. These tasks can include ensuring staff members have completed required safety training, MSDS access meets federal standards, chemicals are properly labeled in classrooms and that mandatory school-wide drills have occurred. In addition, she is responsible for the annual OSHA 300 reporting, which can take weeks to compile, taking time that administrators do not have available.

#### The Solution

The Center heard about PublicSchoolWORKS through the Southwestern Ohio Educational Purchasing Council (SWEPC). After researching and evaluating the system, the Center implemented PublicSchoolWORKS in April 2010.

To ensure complete compliance with the many OSHA and state-specific requirements they faced, the Center implemented PublicSchoolWORKS' EmployeeSafe Suite. It includes all the necessary content and automates the tracking, management and completion of compliance tasks, staff accident reporting and training. EmployeeSafe Suite addresses:

- New Legislation and Associated Compliance Tasks - PublicSchoolWORKS creates the required training, safety tasks (drills, inspections, etc.), written programs, forms and reporting mechanisms to ensure the Center is in compliance. PublicSchoolWORKS keeps Broestl up to speed on the new legislation and implements training and/or tasks associated with the new mandates. Broestl only needs to be involved if the system notifies her that somebody has not completed training or a required safety task, truly encompassing the “set it and forget it system.”
- Electronic MSDS Resources - The EmployeeSafe MSDS Now! - Bronze system provides for a safer, more expeditious way to provide access to MSDS. Staff may either go online to access, or more importantly, call and talk to a chemical safety person thus

#### ESC Overview

Districts: 17  
ESC Staff: 330

*“Compliance was always on my mind. We constantly worried about an OSHA visit. We were nervous that they would find something that we missed.”*

*Beverly Broestl,*

*Director of HR,*

*Montgomery County Educational Service Center*

T 513 631 6111

F 513 631 6888

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eliminating the need for MSDS binders. And, it allows employees to easily get MSDS sheets or information on substances they bring into the classroom.

- Staff Accidents and Hazards - The online reporting tools make it easy for staff to submit reports and the system automatically notifies the appropriate administrators, ensuring that accidents get investigated and processed properly and timely.
- Staff Training - The “set it and forget it” online training system completely manages staff training, auto-notifying each staff member to complete their training and then auto-notifying supervisors when staff did not complete it. Also, new hires no longer fall through the cracks since they are automatically assigned training and notified to take it with no effort from administration. The training system has freed up professional development days that used to be dedicated to safety workshops.

**The Benefits**

The automation within the EmployeeSafe system has allowed Broestl to reallocate the time and energy she used for OSHA and state-specific compliance to other important matters. Instead of maintaining MSDS binders, employees now go online or call the chemical specialists from EmployeeSafe’s MSDS Now! - Bronze system, improving safety for staff. Broestl no longer has to track down employees to complete training. Staff are notified to complete training and supervisors are automatically sent reports on their staff that have not completed their training. Broestl is automatically sent district level non-compliance training reports letting her know who has not completed their assignments. Broestl can also pull reports about what types of accidents occur most frequently in order to effectively prevent further injuries and potential Worker’s Compensation claims.

**The Results**

Using the EmployeeSafe Suite, the Center was able to streamline Human Resources and other administrative processes, saving valuable time and money and reducing risk.

“PublicSchoolWORKS takes away the knot in my stomach,” said Broestl. “It takes away that worry, day and night, that I am forgetting something. It is peace of mind.”

*For more information: 1.877.77WORKS or [sales@publicschoolworks.com](mailto:sales@publicschoolworks.com)*

T 513 631 6111

F 513 631 6888

[www.publicschoolworks.com](http://www.publicschoolworks.com)

